

Export LC Transfer Amendment - Beneficiary Consent User  
Guide  
**Oracle Banking Trade Finance Process Management**  
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Oracle Banking Trade Finance Process Management - Export LC Transfer Amendment - Beneficiary Consent User Guide  
Oracle Financial Services Software Limited

Oracle Park  
Off Western Express Highway  
Goregaon (East)  
Mumbai, Maharashtra 400 063  
India  
Worldwide Inquiries:  
Phone: +91 22 6718 3000  
Fax: +91 22 6718 3001  
[www.oracle.com/financialservices/](http://www.oracle.com/financialservices/)

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# Oracle Banking Trade Finance Process Management

Welcome to the Oracle Banking Trade Finance Process Management (OBTFPM) User Guide. This guide provides an overview on the OBTFPM application and takes you through the various steps involved in creating and processing trade finance transactions.

This document will take you through following activities in OBTFPM:

- To create and handle trade finance transaction.
- Help users to conveniently create and process trade finance transaction

## Overview

OBTFPM is a trade finance middle office platform, which enables bank to streamline the trade finance operations. OBTFPM enables the customers to send request for new trade finance transaction either by visiting the branch (offline channels) or through SWIFT/Trade Portal/other external systems (online channels).

## Benefits

OBTFPM helps banks to manage trade finance operations across the globe in different currencies. OBTFPM allows you to:

- Handle all trade finance transactions in a single platform.
- Provides support for limit verification and limit earmarking.
- Provide amount block support for customer account.
- Provides acknowledgement to customers.
- Enables the user to upload related documents during transaction.
- Enables to Integrate with back end applications for tracking limits, creating limit earmarks, amount blocks, checking KYC, AML and Sanction checks status.
- Create, track and close exceptions for the above checks.
- Enables to use customer specific templates for fast and easy processing of trade transactions that reoccur periodically.

## Key Features

- Stand-alone system that can be paired with any back end application.
- Minimum changes required to integrate with bank's existing core systems.
- Faster time to market.
- Capable to interface with corporate ERP and SWIFT to Corporate.
- Highly configurable based on bank specific needs.
- Flexibility in modifying processes.

# Export LC Transfer Amendment- Beneficiary Consent

Transfer LC Amendment may require second beneficiary's consent for the amendment terms.

Following are some of the scenarios where second beneficiary's consent may be required:

- Amendment of the Expiry Date
- Amendment of the Amount
- Amendment of the Latest Shipment date
- Amendment of the Goods Description
- Amendment of the Shipment Details
- Amendment of the Documents Required
- Amendment of the Additional Conditions

This section contains the following topics:

[Common Initiation Stage](#)

[Registration](#)

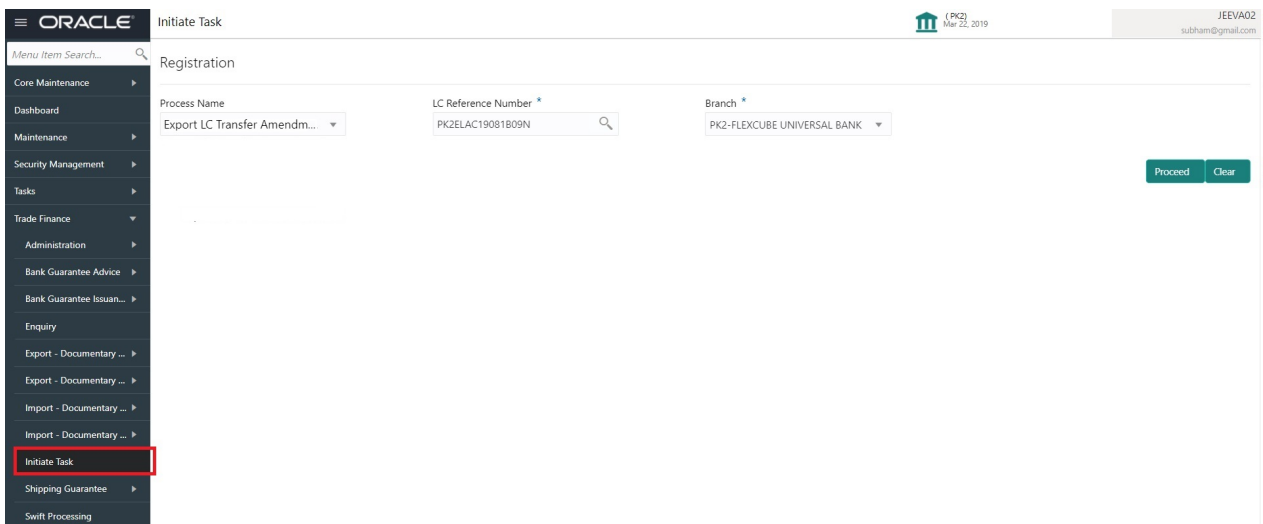
[Data Enrichment](#)

[Approval](#)

## Common Initiation Stage

The user can initiate the new export LC transfer amendment beneficiary consent request from the common Initiate Task screen.

1. Using the entitled login credentials, login to the OBTFPM application.
2. Click **Trade Finance > Initiate Task**.



Provide the details based on the description in the following table:

Field	Description
Process Name	Select the process name to initiate the task.
LC Reference Number	Select the LC Reference Number.
Branch	Select the branch.

## Action Buttons

Use action buttons based on the description in the following table:

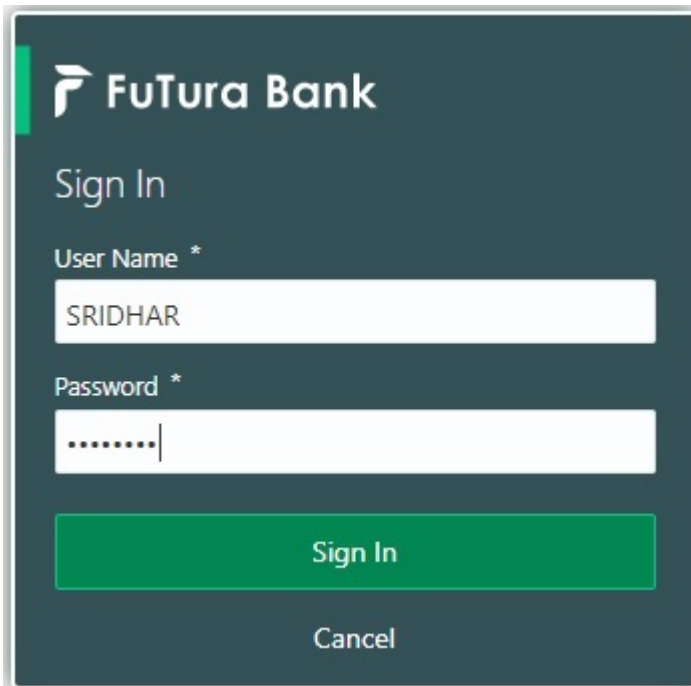
Field	Description
Proceed	Task will get initiated to next logical stage.
Clear	The user can clear the contents update and can input values again.

## Registration

During the Registration stage, the user can register a request for an Export LC Transfer Amendment Beneficiary Consent.

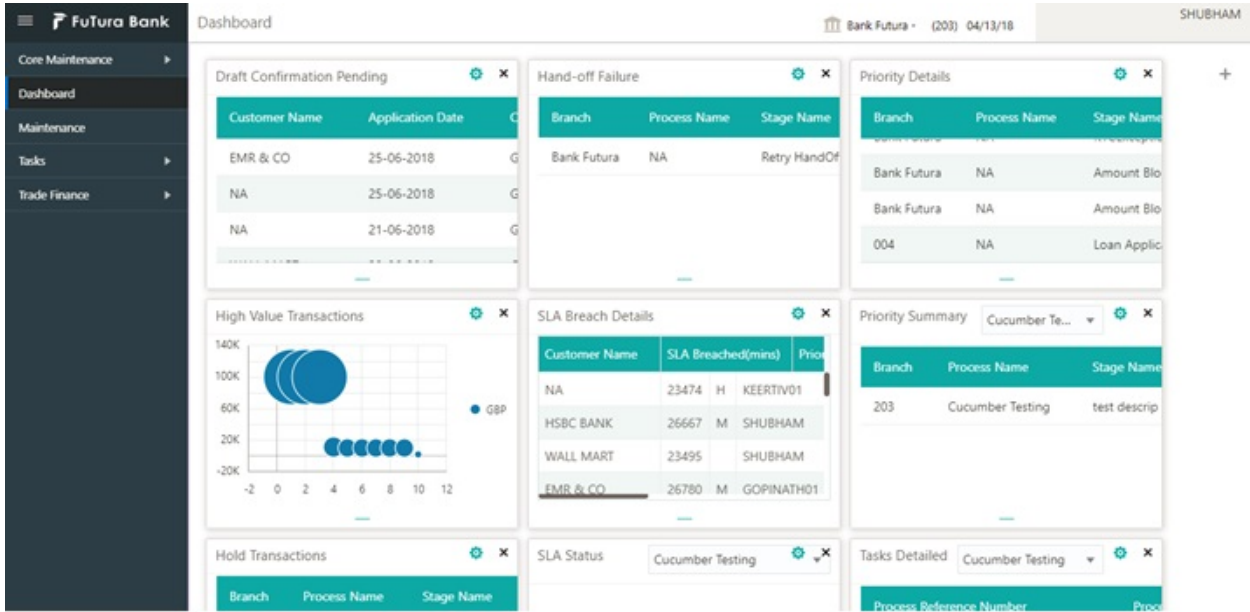
User can capture the basic details of the response, check the signature of the signatory from the advising bank and upload the related documents. On submit of the request, the request should be available for an LC expert to handle in the next stage.

1. Using the entitled login credentials for Registration stage, login to the OBTFPM application.

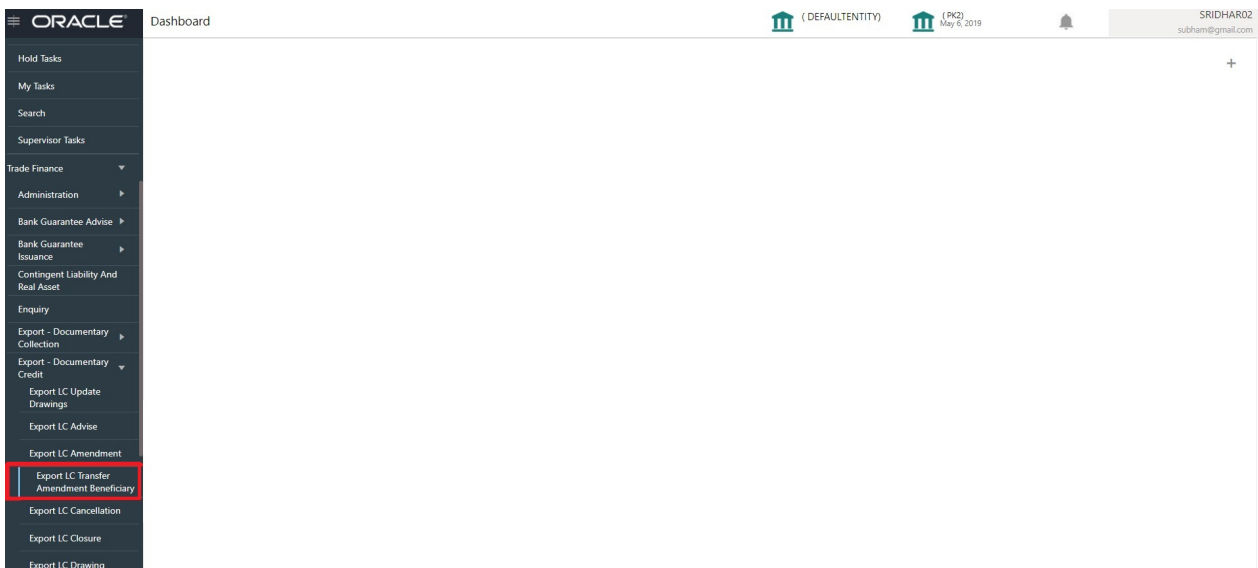


The screenshot shows a dark-themed login window for Futura Bank. At the top left is the Futura Bank logo. Below it, the text 'Sign In' is displayed. There are two input fields: 'User Name \*' containing the text 'SRIDHAR' and 'Password \*' containing masked characters. Below the input fields are two buttons: a green 'Sign In' button and a white 'Cancel' button.

2. On login, user must be able to view the dashboard screen with widgets as mapped to the user.



3. Click Trade Finance> Export - Documentary Credit> Export LC Transfer Amendment - Beneficiary Consent.



The Registration stage has two sections Application Details and Beneficiary Response Capture. Let's look at the details of Registration screens below:

## Application Details

ORACLE My Tasks (DEFAULTTENITY) (PK2) May 6, 2019 SRIDHAR02 subham@gmail.com

Export LC Transfer Amendment Beneficiary Documents Remarks

**Application Details**

Transfer LC Reference Number \* Beneficiary Branch Process Reference Number

PK2ELAC190815001 001044 GOODCARE PLC PK2-FLEXCUBE UNIVERSAL BANK PK2ELCT000056552

Priority Submission Mode Response Received Date

Medium Desk May 6, 2019

View LC Events LC Version

**Beneficiary Response Capture**

Amendment Number	Amendment Date	Beneficiary Consent Required	Beneficiary Response	Remarks
1	2019-05-06	<input type="checkbox"/>	Unconfirmed	


Page 1 of 1 (1 of 1 items) 1

Hold Cancel Save & Close Submit

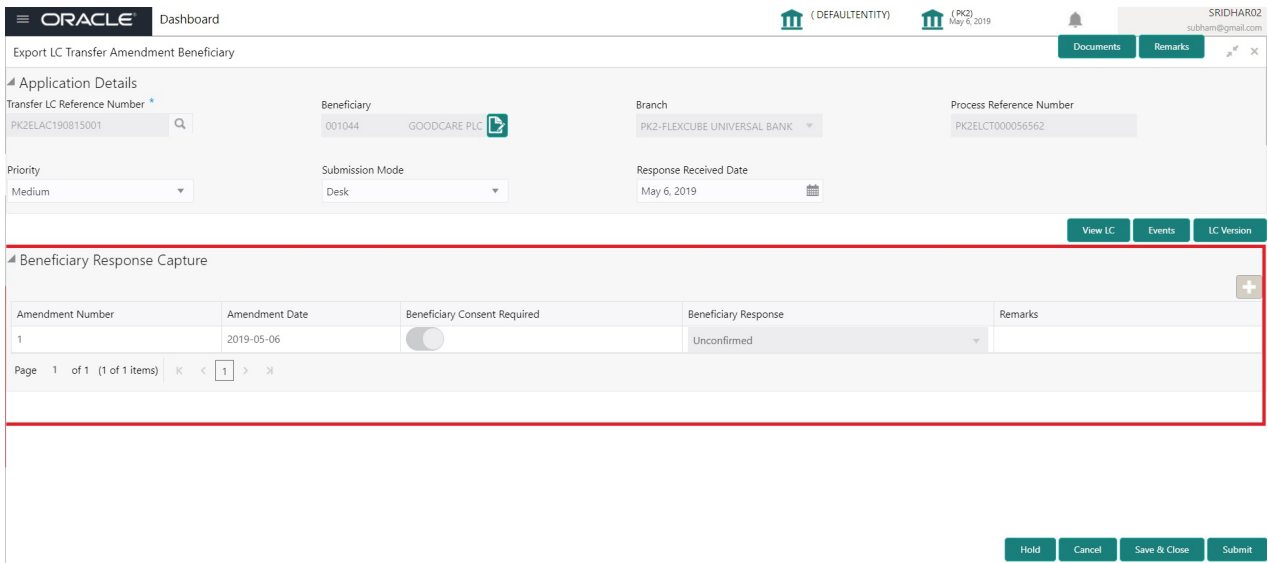
Provide the Application Details based on the description in the following table:

Field	Description	Sample Values
Transfer LC Reference Number	User can search the Transfer LC Reference Number by using the LOV. As part of LOV criteria; user can input the Transfer LC Reference Number, Beneficiary, Currency, Amount or User Reference Number.	
First Beneficiary	First Beneficiary details is defaulted from the underlying Transfer LC.	EMR & CO
Branch	Read only field. Branch details will be auto-populated from the Transfer LC details.	203-Bank Futura -Branch FZ1
Process Reference Number	Read only field. Unique sequence number for the transaction. This is auto generated by the system based on process name and branch code.	
Priority	System will default the Priority as Low/Medium/High based on maintenance.	High
Submission Mode	Select the submission mode of Export LC Amendment request. By default the submission mode will have the value as 'Desk'. <b>Desk</b> - Request received through Desk <b>FAX</b> - Request received through FAX <b>Email</b> - Request received through Email <b>Courier</b> - Request received through Courier	Desk



Field	Description	Sample Values
Response Received Date	By default, the application will display branch's current date and enables the user to change the date to any back date.   <b>Note</b> Future date selection is not allowed.	04/13/2018

## Beneficiary Response Capture



The screenshot shows the Oracle application interface for 'Beneficiary Response Capture'. The top navigation bar includes the Oracle logo, 'Dashboard', and user information. The main content area is divided into sections: 'Application Details' and 'Beneficiary Response Capture'. The 'Application Details' section includes fields for Transfer LC Reference Number, Beneficiary, Branch, Process Reference Number, Priority, Submission Mode, and Response Received Date. The 'Beneficiary Response Capture' section contains a table with columns for Amendment Number, Amendment Date, Beneficiary Consent Required, Beneficiary Response, and Remarks. The table has one row with Amendment Number 1, Amendment Date 2019-05-06, Beneficiary Consent Required set to 'No', and Beneficiary Response set to 'Unconfirmed'. The interface also includes buttons for 'View LC', 'Events', 'LC Version', 'Hold', 'Cancel', 'Save & Close', and 'Submit'.

Provide the Beneficiary Response Capture based on the description in the following table:

Field	Description	Sample Values
Amendment Number	Read only field. Amendment number will be auto-populated based on selected Transfer LC Reference Number.	
Amendment Date	Read only field. This field displays the date on which the amendment was made to Transfer LC.	
Beneficiary Consent Required	Read only field. Beneficiary Confirmation Required (Y/N) will be auto populated based on selected Transfer LC Reference Number.	
Beneficiary Response	Select the Beneficiary response from the LOV - Confirmed, Unconfirmed or Rejected. Beneficiary Response field will be read only if Beneficiary Consent Required is 'No'.	
Remarks	Remarks for the Export LC Transfer Amendment.	

## Miscellaneous

The screenshot displays the Oracle application interface for 'Export LC Transfer Amendment Beneficiary'. The interface is divided into several sections:

- Application Details:** Includes fields for Transfer LC Reference Number (PK2ELAC190815001), Beneficiary (001044 GOODCARE PLE), Branch (PK2-FLEXCUBE UNIVERSAL BANK), and Process Reference Number (PK2ELCT000056562).
- Beneficiary Response Capture:** A table with columns for Amendment Number, Amendment Date, Beneficiary Consent Required, Beneficiary Response, and Remarks. The table shows one row with Amendment Number 1, Amendment Date 2019-05-06, Beneficiary Consent Required (toggle), Beneficiary Response (Unconfirmed), and Remarks.
- Action Buttons:** A row of buttons at the bottom right: Hold, Cancel, Save & Close, and Submit.

Provide the Miscellaneous Details based on the description in the following table:

Field	Description	Sample Values
Documents	Upload the required documents. If mandatory documents are not uploaded, system should display an error on submit.	
Remarks	Provide any additional information regarding the Beneficiary Consent. This information can be viewed by other users processing the request.	
View LC	User can view the Transfer LC details.	
Events	User can view the Transfer LC Events.	
LC Version	System displays the Transfer LC version wise if there are any amendments. In case there are no amendments then system should display transfer LC details directly under version 1.	
<b>Action Buttons</b>		
Submit	On submit, system will trigger acknowledgment to the customer and give confirmation message for successful submission. Task will get moved to next logical stage of Export LC Amendment - Beneficiary Consent.  If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.	
Save & Close	Save the information provided and holds the task in you queue for working later.  This option will not submit the request.	
Cancel	Cancels the Export LC Amendment - Beneficiary Consent Registration stage inputs.	

Field	Description	Sample Values
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.</p>	
Checklist	<p>Make sure that the details in the checklist are completed and acknowledge. If mandatory checklist items are not marked, system will display an error on submit.</p> <p>The checklist items under Registration Stage are:</p> <ul style="list-style-type: none"> <li>• Verified Beneficiary Instructions</li> <li>• All Documents uploaded</li> </ul>	

## Data Enrichment

DE User can process new request for Export LC Transfer Amendment Beneficiary Consent.

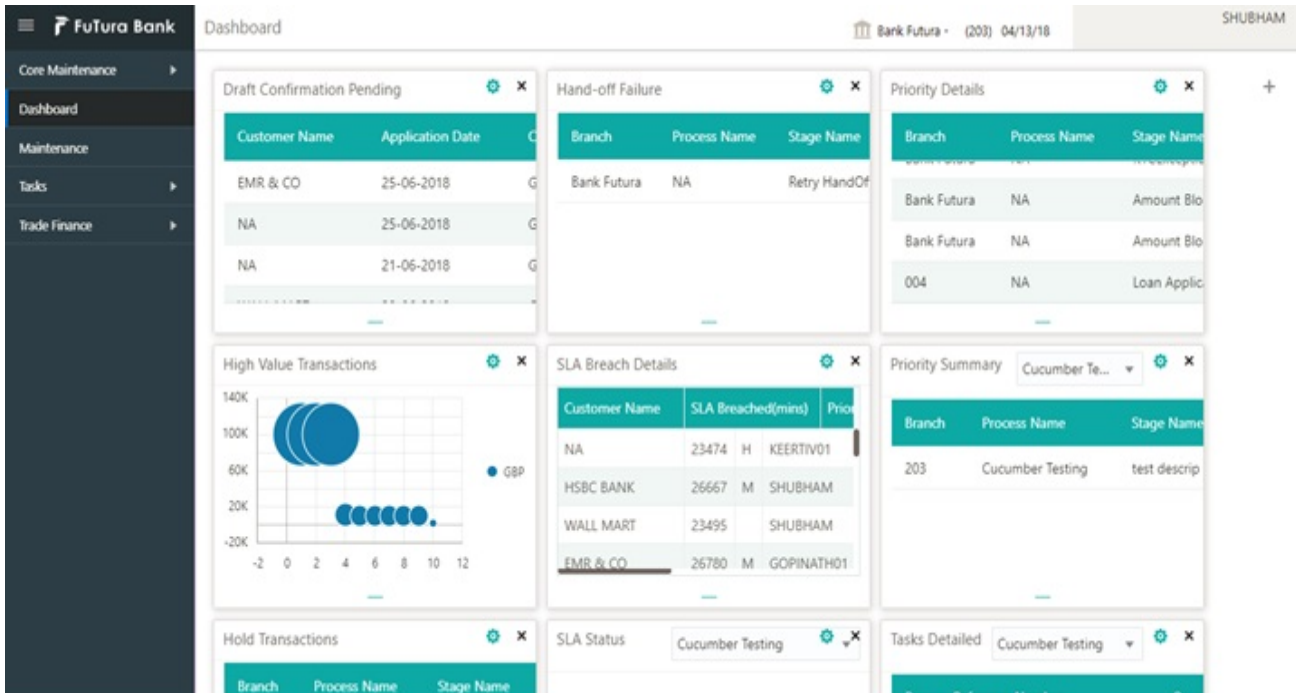
As a part of Data Enrichment stage, User can enter/update basic details of the incoming request and verify if the request can be progressed further.

Request that are received via online channels like trade portal, external system and SWIFT are available directly for further processing in OBTFPM from registration and available data for all data segments from Application stage to Data Enrichment stage would be auto populated.

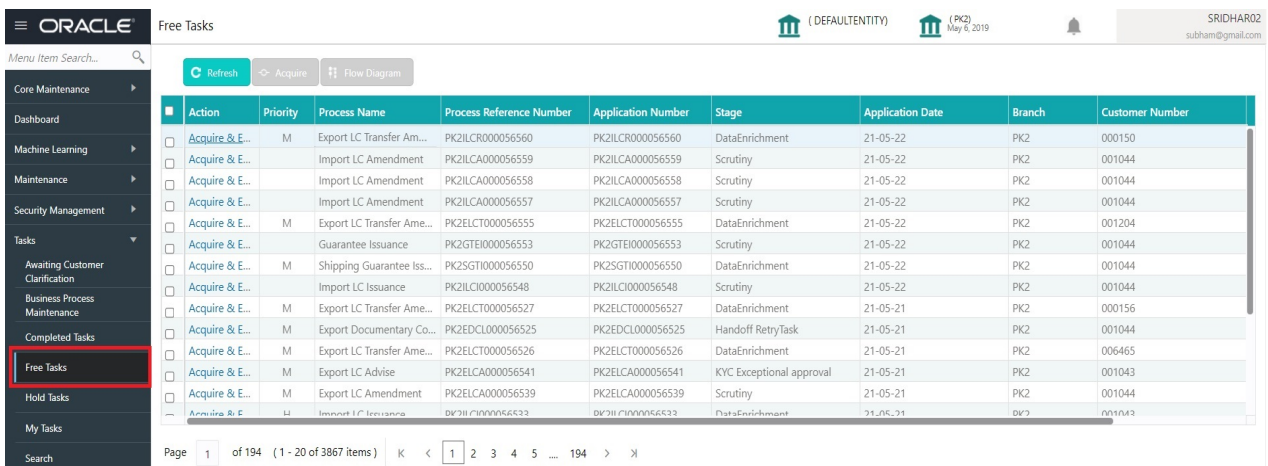
Do the following steps to acquire a task at Data Enrichment stage:

1. Using the entitled login credentials for Beneficiary Consent Response Capture stage, login to the OBTFPM application.

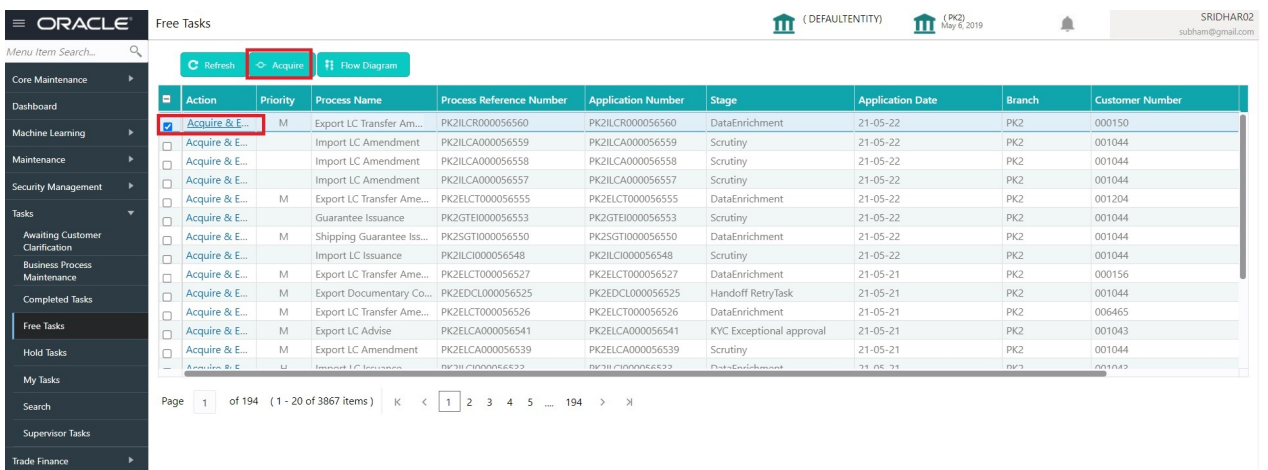
2. On login, user must be able to view the dashboard screen with widgets as mapped to the user.



3. Click Trade Finance> Tasks> Free Tasks.



4. Select the appropriate task and click **Acquire & Edit** to edit the task or click **Acquire** to edit the task from **My Tasks**.



5. The acquired task will be available in **My Tasks** tab. Click **Edit** to capture responses of the registered task.

The screenshot shows the Oracle My Tasks interface. At the top, there are navigation icons for Refresh, Release, Escalate, Delegate, and Flow Diagram. Below these is a table with the following columns: Action, Priority, Process Name, Process Reference Number, Application Number, Stage, Application Date, Branch, Customer Number, and Amount. The first row is highlighted, and the 'Edit' button in the 'Action' column is circled in red. The table contains 15 rows of task data. At the bottom, there is a pagination control showing 'Page 1 of 6 (1 - 20 of 101 items)' and navigation arrows.

The Data Enrichment stage has three sections as follows:

- Main Details
- Additional Fields
- Advices
- Additional Details
- Settlement Details
- Summary

Let's look at the details for Data Enrichment capture stage. User can enter/update the following fields. Some of the fields that are already having value from Registration/online channels may not be editable.

## Main Details

Main details section has three sub section as follows:

- Application Details
- Beneficiary Response Capture

# Application Details

Export LC Transfer Amendment Beneficiary Consent - DataEnrichment :: Application No: PK2ELCT000056552

**Application Details**

Transfer LC Reference Number \* PK2ELCT19126ARE5

Beneficiary 001044 GOODCARE PLC

Branch PK2-FLEXCUBE UNIVERSAL BANK

Process Reference Number PK2ELCT000056552

Priority Medium

Submission Mode Desk

Response Received Date May 6, 2019

**Beneficiary Response Capture**

Amendment Number	Amendment Date	Beneficiary Consent Required	Beneficiary Response	Remarks
1	2019-05-06	<input type="radio"/>	Unconfirmed	

Page 1 of 1 (1 of 1 items)

Buttons: Audit, Reject, Refer, Hold, Cancel, Save & Close, Back, Next

Field	Description	Sample Values
Transfer LC Reference Number	Read only field. System should display the Reference Number to be amended.	
First Beneficiary	Read only field. Displayed as available from earlier stages	EMR & CO
Branch	Read only field. Branch details will be auto-populated from the Transfer LC details.	203-Bank Futura -Branch FZ1
Process Reference Number	Read only field. Unique sequence number for the transaction. This is auto generated by the system based on process name and branch code.	
Priority	System will default the Priority as Low/Medium/High based on maintenance.	High
Submission Mode	Read only field. Select the submission mode of Export LC Amendment request. By default the submission mode will have the value as 'Desk'. <b>Desk</b> - Request received through Desk <b>FAX</b> - Request received through FAX <b>Email</b> - Request received through Email <b>Courier</b> - Request received through Courier	Desk

Field	Description	Sample Values
Response Received Date	Read only field. By default, the application will display branch's current date.	04/13/2018

## Beneficiary Response Capture

The screenshot shows the Oracle application interface for 'Beneficiary Response Capture'. The main content area is divided into two sections: 'Application Details' and 'Beneficiary Response Capture'. The 'Application Details' section includes fields for Transfer LC Reference Number (PK2ELCT19126ARES), Beneficiary (001044 GOODCARE PLC), Branch (PK2-FLEXCUBE UNIVERSAL BANK), Process Reference Number (PK2ELCT000056552), Priority (Medium), Submission Mode (Desk), and Response Received Date (May 6, 2019). The 'Beneficiary Response Capture' section is highlighted with a red box and contains a table with the following data:

Amendment Number	Amendment Date	Beneficiary Consent Required	Beneficiary Response	Remarks
1	2019-05-06	<input type="checkbox"/>	Unconfirmed	

The table also shows 'Page 1 of 1 (1 of 1 items)' and navigation controls. The bottom toolbar includes buttons for 'Reject', 'Refer', 'Hold', 'Cancel', 'Save & Close', 'Back', and 'Next'.

Capture the beneficiary response based on the description in the following table:

Field	Description	Sample Values
Amendment Number	Read only field. Amendment number will be auto-populated based on selected Transfer LC Reference Number.	
Amendment Date	Read only field. This field displays the date on which the amendment was made to Transfer LC.	
Beneficiary Consent Required	Read only field. Beneficiary Confirmation Required (Y/N) will be auto populated based on selected Transfer LC Reference Number.	
Beneficiary Response	Select the Beneficiary response from the LOV - Confirmed, Unconfirmed or Rejected. Beneficiary Response field will be read only if Beneficiary Consent Required is 'No'.	
Remarks	Capture the remarks of the beneficiary response.	

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	<p>Click the Documents icon to View/Upload the required documents.</p> <p>Application will display the mandatory and optional documents.</p> <p>The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p>	
Remarks	<p>Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p>	
Overrides	Click to view overrides, if any.	
View LC	User can view the Transfer LC details.	
Events	User can view the Transfer LC Events.	
LC Version	System displays the Transfer LC version wise if there are any amendments. In case there are no amendments then system should display transfer LC details directly under version 1.	
Save & Close	<p>Save the information provided and holds the task in you queue for working later.</p> <p>This option will not submit the request.</p>	
Cancel	Cancel the Data Enrichment inputs.	
Hold	<p>The details provided will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.</p>	



Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Next	<p>On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.</p>	

## Additional Fields

In this section, the user can view/enter the details in the additional fields implemented by the bank for Export LC Transfer Amendment Beneficiary Consent.

Any user defined fields maintained at the bank level should be available in this Additional field details.

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	Click the Documents icon to View/Upload the required documents.	
Remarks	Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.  Content from Remarks field should be handed off to Remarks field in Backend application.	
Overrides	Click to view overrides, if any.	
View LC	User can view the Transfer LC details.	
Events	User can view the Transfer LC Events.	
LC Version	System displays the Transfer LC version wise if there are any amendments. In case there are no amendments then system should display transfer LC details directly under version 1.	
Save & Close	Save the information provided and holds the task in you queue for working later.  This option will not submit the request.	
Cancel	Cancel the Data Enrichment inputs.	
Hold	The details provided will be on hold.  This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.	
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system.  Reject Codes: <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul> Select a Reject code and give a Reject Description.  This reject reason will be available in the remarks window throughout the process.	
Back	Click Back to move the task to the previous segment	

Field	Description	Sample Values
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	

## Advices

Data User can view the advices generated during Export LC Transfer Amendment Beneficiary Consent request. Some of the possible advices could be Payment message (Debit Advice) and Second Beneficiary Consent Advice.

The screenshot shows the Oracle Financials interface for viewing advices. The main area displays a table with the following data:





Advice Name	Advice Party	Party Name	Suppress	Advice
AMD_EXP_CR	BEN	GOODCARE PLC	NO	
LC_ACK_AMND	ISB	Blackworth Pharma	NO	
LC_CASH_COL_A...	ISB	Blackworth Pharma	NO	
ADV_THIRD_BANK	ADV_THIRD_BANK		YES	
PAYMENT_MESS...	PAYMENT_MESSAGE		NO	

The user can also suppress the Advice, if required.

The 'Advice Details' dialog box contains the following information:

- Suppress Advice:** A toggle switch is currently turned off.
- Advice Name:** GUA\_CLAIM\_ADV
- Medium:** MAIL
- Advice Party:** APP
- Party ID:** 001044
- Party Name:** GOODCARE PLC
- FFT Code:** No data to display.
- Instructions:** OK, Cancel

Field	Description	Sample Values
Suppress Advice	<p><b>Toggle on:</b> Switch on the toggle if advice is suppressed.</p> <p><b>Toggle off:</b> Switch off the toggle if suppress advice is not required for the amendments</p>	

Field	Description	Sample Values
Advice Name	User can select the instruction code as a part of free text.	
Medium	The medium of advices is defaulted from the system. User can update if required.	
Advice Party	Value be defaulted from Guarantee /SBLC Issuance. User can update if required.	
Party ID	Value be defaulted from Guarantee /SBLC Issuance. User can update if required.	
Party Name	Read only field. Value be defaulted from Guarantee /SBLC Issuance.	
Free Format Text		
FFT Code	User can select the FFT code as a part of free text.	
FFT Description	FFT description is populated based on the FFT code selected.	
	Click plus icon to add new FFT code.	
	Click minus icon to remove any existing FFT code.	
Instruction Details		
Instruction Code	User can select the instruction code as a part of free text.	
Instruction Description	Instruction description is populated based on the FFT code selected.	
	Click plus icon to add new instruction code.	
	Click minus icon to remove any existing instruction code.	

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	Click the Documents icon to View/Upload the required documents.	
Remarks	Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.  Content from Remarks field should be handed off to Remarks field in Backend application.	
Overrides	Click to view overrides, if any.	
View LC	User can view the Transfer LC details.	
Events	User can view the Transfer LC Events.	
LC Version	System displays the Transfer LC version wise if there are any amendments. In case there are no amendments then system should display transfer LC details directly under version 1.	
Save & Close	Save the information provided and holds the task in you queue for working later.  This option will not submit the request.	
Cancel	Cancel the Data Enrichment inputs.	
Hold	The details provided will be on hold.  This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.	
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system.  Reject Codes: <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul> Select a Reject code and give a Reject Description.  This reject reason will be available in the remarks window throughout the process.	
Back	Click Back to move the task to the previous segment	

Field	Description	Sample Values
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	

## Additional Details

DE user can verify and enter the basic additional details available for the Export LC Transfer Amendment Beneficiary Consent request.

The various additional details should be available as tile. Each tile can be selected and the respective screen will open for the user to capture details.

This is a multi-grid section with facility to attach more than one line.

## Commission, Charges and Taxes

On landing to the Additional Details section, the default commission, charges and tax if any will get populated.

If default charges are available under the product, they should be defaulted here with values. If customer or customer group specific charges are maintained, then the same will be defaulted from back end system.

Edit	Component	Currency	Amount	Modified	Billing	Defer	Waive	Charge Party	Settlement Account
<input checked="" type="checkbox"/>	LCCOURAMND	GBP	\$50.00		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		PK20010440017

Charge Details are auto-populated from the back-end system.

Field	Description	Sample Values
Component	Charge Component type.	
Currency	Defaults the currency in which the charges have to be collected.	
Amount	An amount that is maintained under the product code gets defaulted in this field. User can edit the value, if required.	
Modified Amount	From the default value, if the rate is changed or the amount is changed, the value gets updated in the modified amount field.	
Billing	If charges are handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing.	
Defer	If charges have to be deferred and collected at any future step, this check box has to be selected.	
Waive	If charges have to be waived, this check box has to be selected.  Based on the customer maintenance, the charges should be marked for Billing or for Defer.	
Charge Party	Charge party will be applicant by default. You can change the value to beneficiary	
Settlement Account	Details of the settlement account.	

Commission Details are auto-populated from back-end system.

Commission Details

Component	Rate	Modified	Currency	Amount	Modified	Defer	Waive	Charge Party	Settlement Account
No data to display.									
Page 1 (0 of 0 items) < 1 >									

Field	Description	Sample Values
Component	Select the commission component	
Rate	Defaults from product. User can change the rate, if required.	
Currency	Defaults the currency in which the commission needs to be collected	
Amount	An amount that is maintained under the product code defaults in this field. User can modify the value, if required.	
Modified Amount	From the default value, if the rate or amount is changed, the modified value gets updated in the modified amount field.	

Field	Description	Sample Values
Billing	If charges/commission is handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing.	
Defer	Select the check box, if charges/commissions has to be deferred and collected at any future step.	
Waive	Select the check box to waive charges/ commission.  Based on the customer maintenance, the charges/commission can be marked for Billing or Defer.  If the defaulted Commission is changed to defer or billing or waive, system must capture the user details and the modification details in the 'Remarks' place holder.	
Charge Party	Charge party will be 'Applicant' by Default. You can change the value to Beneficiary	
Settlement Account	Details of the Settlement Account.	

The tax component is calculated based on the commission and defaults if maintained at product level. User cannot update tax details and any change in tax amount on account of modification of charges/ commission will be available on click of Re-Calculate button or on hand off to back-end system.

#### ▲ Tax Details

Component	Currency	Amount	Billing	Defer	Settlement Account
No data to display.					

Tax details are auto-populated from the back-end system.

Field	Description	Sample Values
Component	Tax Component type	
Currency	The tax currency is the same as the commission.	
Amount	The tax amount defaults based on the percentage of commission maintained. User can edit the tax amount, if required.	
Settlement Account	Details of the settlement account.	
Charges From Beneficiary	User can enter the amount to be collected from beneficiary because of this transaction.	



## Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	Upload the required documents. If mandatory documents are not uploaded, system should display an error on submit.	
Documents	Click the Documents icon to View/Upload the required documents.	
Remarks	Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.  Content from Remarks field should be handed off to Remarks field in Backend application.	
Overrides	Click to view overrides, if any.	
Events	User can view the Transfer LC Events.	
LC Version	System displays the Transfer LC version wise if there are any amendments. In case there are no amendments then system should display transfer LC details directly under version 1.	
Save & Close	Save the information provided and holds the task in you queue for working later.  This option will not submit the request.	
Cancel	Cancel the Data Enrichment inputs.	
Hold	The details provided will be on hold.  This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.	
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system.  Reject Codes: <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul> Select a Reject code and give a Reject Description.  This reject reason will be available in the remarks window throughout the process.	
Back	Click Back to move the task to the previous segment	

Field	Description	Sample Values
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	

## Settlement Details

The user can view/input the settlement details for Export LC Transfer Amendment Beneficiary Consent request. The following are the list of fields to be displayed.

The screenshot shows the Oracle application interface for 'Settlement Details'. The main content area displays a table with the following data:

Component	Currency	Debit/Credit	Account	Account Description	Account Currency	Netting Indicator
COLLAMT_OSEQ			PK20010440017		GBP	
COLLAMNDAMTEQ			PK20010440017		GBP	
COLLAMTEQ			PK20010440017		GBP	
COLL_AVALAMTEQ			PK20010440017		GBP	
LCADVBC_LIQD			PK20010440017		GBP	
LCCOURAMND_LIQD			PK20010440017		GBP	
LCEXADV_LIQD			PK20010440017		GBP	

Provide the settlement details based on the description in the following table:

Field	Description	Sample Values
Component	System populates the components based on the product selected.	
Currency	System displays the currency for the component.	
Debit/Credit	System defaults the debit/credit indicators for the components	
Account	System defaults the value based on the product selected.	
Account Description	System displays the account description for the account chosen.	
Account Currency	System displays the account currency for all items based on account number	
Netting Indicator	System displays the netting indicator applicable.	
Amount	Amount for each component. This is populated from the transaction details of the drawing.	

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	Click the Documents icon to View/Upload the required documents.	
Remarks	Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.  Content from Remarks field should be handed off to Remarks field in Backend application.	
Overrides	Click to view overrides, if any.	
View LC	User can view the Transfer LC details.	
Events	User can view the Transfer LC Events.	
LC Version	System displays the Transfer LC version wise if there are any amendments. In case there are no amendments then system should display transfer LC details directly under version 1.	
Save & Close	Save the information provided and holds the task in you queue for working later.  This option will not submit the request.	
Cancel	Cancel the Data Enrichment inputs.	
Hold	The details provided will be on hold.  This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.	
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system.  Reject Codes: <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul> Select a Reject code and give a Reject Description.  This reject reason will be available in the remarks window throughout the process.	
Back	Click Back to move the task to the previous segment	

Field	Description	Sample Values
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	

## Summary

User can review the summary of details updated in Data Enrichment stage. As part of summary screen, I should be able to see the summary tiles. The tiles should display a list of important fields with values. User can drill down from summary Tiles into respective data segments.

The screenshot shows the Oracle Summary screen for an LC Transfer Amendment. The navigation menu on the left includes Main, Additional Fields, Advices, Additional Details, Settlement Details, and Summary (selected). The main content area displays a grid of summary tiles for various categories: Main, Commission, Charges and Taxes, Preview Messages, Advices, Parties Details, Compliance details, Settlement Details, and Accounting Details. Each tile contains key-value pairs for various fields. At the bottom, there is an 'Audit' button and a row of action buttons: Reject, Refer, Hold, Cancel, Save & Close, Back, Next, and Submit.

### Tiles Displayed in Summary

- Main Details - User can view the application details and Transfer LC details. User can modify the details, if required.
- Commission, Charges and Taxes: User can see the details provided for charges. User should be able to update the details if required.
- Advices: User should be able to view the advice details.
- Preview Message: User can see the preview details grid.
- Parties Details: User can see the party details like beneficiary, advising bank etc.
- Settlement Details: User can see the Settlement details.
- Compliance Details: User can see the compliance details tiles. The status should be verified for KYC, AML and Sanction Checks.
- Accounting Details: User can view the accounting details.

### Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	Click the Documents icon to View/Upload the required documents.	

Field	Description	Sample Values
Remarks	<p>Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p>	
Overrides	Click to view overrides, if any.	
View LC	User can view the Transfer LC details.	
Events	User can view the Transfer LC Events.	
LC Version	System displays the Transfer LC version wise if there are any amendments. In case there are no amendments then system should display transfer LC details directly under version 1.	
Submit	On Submit, system should validate for all mandatory field values and the task should move to the next logical stage. If the user submits without visiting other mandatory hops, then error message should be displayed and force the user to visit mandatory tabs/update mandatory fields.	
Save & Close	<p>Save the information provided and holds the task in you queue for working later.</p> <p>This option will not submit the request.</p>	
Cancel	Cancel the Data Enrichment inputs.	
Hold	<p>The details provided will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.</p>	
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Back	Click Back to move the task to the previous segment	

# Approval

The user can review the summary of details updated in multilevel approval stage of Export LC Transfer Amendment Beneficiary Consent request and approve the Export LC Transfer Amendment Beneficiary Consent.

The user can see the summary tiles. The tiles should display a list of important fields with values. User must be able to drill down from summary Tiles into respective data segments to verify the details of all fields under the data segment.

The screenshot displays the Oracle application interface for reviewing an Export LC Transfer Amendment Beneficiary Consent request. The interface includes a top navigation bar with the Oracle logo, user information (SRIDHAR02), and application details (Application No: PK2ELCT000056552). The main content area is divided into several summary tiles:

Main	Commission, Charges and Taxes	Parties Details	Compliance details	Advices
Form of LC : <b>IRREVOCABLE</b> Submission Mode : <b>Desk</b> Date of Issue : <b>2019-03-22</b>	Charge : <b>GBP50</b> Commission : Tax : Block Status : <b>Not Initia</b>	Applicant : <b>FIXNETIX</b> Beneficiary : <b>GOODCARE PLC</b> Confirming Bank : <b>Blackworth</b>	KYC : <b>Not Verified</b> Sanctions : <b>Not Initia</b> AML : <b>Not Initia</b>	Advice 1 : <b>AMD_EXP_CR</b> Advice 2 : <b>LC_ACK_AMND</b> Advice 3 : <b>LC_CASH_CO</b> Advice 4 : <b>ADV_THIRD_</b> Advice 5 : <b>PAYMENT_ME</b>
Preview Messages	Accounting Details	Settlement Details		
Language : <b>ENG</b> Preview Message : -	Event : <b>BADV</b> Account Number : <b>620000006</b> Branch : <b>PK2</b>	Component : <b>LCEXADV_LIQD</b> Account Number : <b>PK20010440</b> Currency :		

At the bottom of the interface, there is an 'Audit' button and a row of action buttons: 'Reject', 'Refer', 'Hold', 'Approve', 'Back', and 'Next'.

## Tiles Displayed in Summary

- Main Details - User can view the application details and Transfer LC details. User can modify the details, if required.
- Commission, Charges and Taxes: User can see the details provided for charges. User should be able to update the details if required.
- Advices: User should be able to view the advice details.
- Preview Message: User can see the preview details grid.
- Parties Details: User can see the party details like beneficiary, advising bank etc.
- Settlement Details: User can see the Settlement details.
- Compliance Details: User can see the compliance details tiles. The status should be verified for KYC, AML and Sanction Checks.
- Accounting Details: User can view the accounting details.

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.</p>	
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance- Limits</li> <li>● R5 - Others</li> </ul>	
Cancel	Cancel the approval.	
Approve	On approve, application must validate for all mandatory field values, and task must move to the next logical stage. If there are more approvers, task will move to the next approver for approval. If there are no more approvers, the transaction is handed off to the back end system for posting.	

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### References

For more information on any related features, you can refer to the following documents:

- Getting Started User Guide
- Common Core User Guide

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